

To: Chief Engineer/Fill Management  
 Civil Engineering and Development Department  
 (Fax no. : 2714 9481 or email address : dumprecord@cedd.gov.hk)

Dear Sir/Madam,

**Requisition for Transaction Records at  
CEDD's Designated Waste Disposal Facilities (DWDFs)**

I/We<sup>#</sup> request the transaction record(s) of the following vehicle at CEDD's DWDF(s) :

Dumping Licence No.	/
Vehicle Registration Mark	
Facility (please select one)	<input type="checkbox"/> Tseung Kwan O Area 137 Fill Bank <input type="checkbox"/> Tuen Mun Area 38 Fill Bank <input type="checkbox"/> Chai Wan Public Fill Barging Point <input type="checkbox"/> Mui Wo Temporary Public Fill Reception Facility <input type="checkbox"/> Tseung Kwan O Area 137 Temporary Construction Waste Sorting Facility <input type="checkbox"/> Tuen Mun Area 38 Temporary Construction Waste Sorting Facility
Chit Account No.	
Chit No.	
Date and Time	from ( : ) to ( : )
Reason (please select one)  <i>(Attention : The transaction records are provided for reference only.)</i>	<input type="checkbox"/> Record lost <input type="checkbox"/> Others : _____
Method of Collection (please select one)	<input type="checkbox"/> By email <input type="checkbox"/> By post

Signature of Applicant (Individual) /  
 Applicant (Company)'s Authorized Person : \_\_\_\_\_

Full Name of Applicant (Individual) /  
 Applicant (Company)'s Authorized Person : \_\_\_\_\_

Name of Applicant (Company) (if applicable) : \_\_\_\_\_

Chop of Applicant (Company) (if applicable) : \_\_\_\_\_

Contact Telephone No. : \_\_\_\_\_

Correspondence Address : \_\_\_\_\_

Email Address: \_\_\_\_\_

Date : \_\_\_\_\_

Note : # Only the Dumping Licensee or the Chit Account-holder is eligible to request.